

Relevant Experience in Providing Similar Work of Service – 15% Weighting (Limit 10 Pages)

Demonstrate relevant experience of the design team to design of mixed use residential developments and/or similar multi residential projects.

As part of the response provide recent examples (not more than 5) of mixed use developments and/or similar multi residential projects completed in the past five years setting out key elements of the projects including:

- a) the nature of the project and the role undertaken by the Respondent (or consultant, sub-consultant or subcontractor);
- b) the originally agreed contract sum and date for completion;
- c) the end contract sum and date of completion (and reasons for any variance);
- d) details of any innovations on these projects;
- e) details of problems which arose and how they were overcome;
- f) demonstrate competency and proven track record of achieving outcomes; and
- g) a reference from the project developer and or owner.

Provide details of key personnel that formed part of the design team, their role and relevant experience on the nominated projects.

Resources and Capability – 15% Weighting (Limit 10 Pages)

Provide details of the Respondent's resources and capability detailing

- a) the proposed design team structure;
- b) the quality of project lead personnel identify ability to lead complex teams of multiple disciplines successfully, with excellent integration;
- c) the ability of lead designers to achieve integrated design excellence across built form and interior design mindful of a value for money proposition based on cost consciousness, competition, result focus, innovation, and performance and risk management
- d) an organisational structure of your proposed design team, including relationships between each discipline, lead personnel, key design specialists and standard hourly rates for each of the proposed design team;
- e) details of the proposed design team lead, being the primary contact with the Principal Representative and has the authority to direct the design team on a day-to-day basis, including details of:
 - i. their role and benefits the member will bring to the project
 - ii. their qualifications and memberships and
 - iii. their relevant skills and project experience
- f) profiles and details of the proposed design team across built form, interpretation, interior design, and engineering; including the following details of each individual:
 - i. the role and benefits each member will bring to the Project;
 - ii. their qualifications and memberships;
 - iii. their relevant skills and project experience;
 - iv. and
 - v. details of strategies in place to mitigate any potential restrictions and/or specific directions in place due to COVID-19.

Demonstrate the design teams standing and recognition in the industry, including roles as an expert witness, examples of peer review, third party audits, and contributions to education and industry bodies;

Demonstrate the ability of the design team to successfully resource and deliver the Project in accordance with the proposed timetable, based on the Respondent's track record and its proposed approach for delivering the Project.

Methodology to Deliver – 20% Weighting (Limit 10 Pages)

Demonstrate the design teams proposed approach for undertaking the design task on this Project. Explain the advantages of this approach.

Provide details on any Project issues and risks that will need to be considered through the design process by the design team.

Provide details of the design teams proposed approach in:

- a) managing design input from Project stakeholders;
- b) managing an early contractor involvement (ECI) procurement model;
- c) managing projects remotely and above the 26th parallel south latitude; and
- d) managing design and construction interfaces with third parties.

Demonstrate the design teams:

- a) Understanding of sustainability issues associated with complying with, and exceeding, code requirements (BCA Section J) above the 26th parallel south latitude .
- b) Knowledge and understanding of relevant buildings design and construction practices, including risk management, construction economics, building engineering principles, building services and fire engineering principles, etc;
- c) Evidence of lateral thinking and innovation, for example in terms of cost mitigation, sustainable building lifecycle costs, and/or adherence to difficult construction timeframes;
- d) Consultation skills: including consultation with architects/designers, specialists, clients/ end users, project managers and cost management consultants;
- e) Evidence of the successful management of remote based projects and the successful utilisation of a web based project, construction and defect management across a collaboration platforms such as Aconex, OmTrak WebFM etc.;
- f) Evidence of the successful management and utilisation of Building Information Modelling (BIM), digital engineering, asset information modelling and virtual design and construction methods and strategies;
- g) Evidence the processes, methodology and systems to be used for the management and co-ordination of design team by the lead consultant for the project, including engineers and other specialist groups, during the planning, design, construction, documentation, equipping and commissioning stages to ensure that the agreed scope, time, cost and quality parameters for the project are met including warranting that they are checked, coordinated and comprehensive.
- h) Ensure that all engineering sub-consultants provide evidence, including computations, that the design of all elements contained within each individual consultant's discipline has been prepared in accordance with the relevant standards.
- i) Provide a response that explains how the design team will input into the design development and construction to achieve effective whole of life outcomes.

For each design team member provide:

- a) profile for each director and executive including qualifications, experience and position;
- b) a brief history of each firm forming the design team including the year when operations commenced, and any major changes in corporate structure, acquisitions, disposals etc;
- c) the corporate family tree, outlining the immediate and ultimate parent, subsidiaries and other related entities; and
- d) financial statements (profit and loss, balance sheet, cash flow and notes) for the three most recent full financial periods.

Price Schedule – 50% Weighting

Respondents must address the following information under the heading “Price”.

- a) Pricing Schedule(s) completed in accordance with the format as requested by the Principal.
- b) All fields within the Pricing Schedule(s) acknowledged and completed.
- c) Lump sum value provided in addition to the Schedule of Rates.

Short Listed Presentation/ Interview

Compulsory Respondent Presentations and Interview will be undertaken at the City of Karratha, Council Chambers Welcome Road, Karratha Western Australia on the Day Month Year.

Presentations and interviews will not be scored, however will be utilised to ensure clarity of information provided in Tenders, assist the Evaluation Panel in its ability to score Qualitative Criteria more accurately and also ensure accurate understanding of pricing submitted should there be any uncertainties or clarification required with regard the written Tender information provided.

Tenderer presentation requirements include:

- a) Detailed presentation of information that was submitted in your Tender in response to Qualitative Criteria; and a brief summary with regards the Qualitative Criteria
- b) Presentations are limited to 40 minutes maximum, and
- c) Responding to post presentation questions from the selection panel directly related to the Selection Criteria.
- d) Tenderer interview requirements include:
- e) Tenderer will require to answer a series of set questions aimed at clarifying various relevant details related to the Qualitative Criteria.
- f) Appointment times will be advised at a later date

Please note that this process is for clarification only to resolve any uncertainties and inform the evaluation process. It will not be used by any party as a mechanism for negotiation on Tender pricing.